



Introduction to Jira for End Users | Jump Start to Jira

Quick Start to Using Jira for Creating, Tracking and Reporting on Feature Requests, Reported Bugs & Managing Workflow

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Course Snapshot

- **Course:** TTDV7541 Introduction to Jira for End Users | Jira Jump Start
- **Duration:** 2 days
- **Audience & Skill-Level:** Using Jira as an Agile team member
- **Hands-on Learning:** This course is approximately **50% hands-on**, combining expert lecture, real-world demonstrations and group discussions with machine-based practical labs and exercises. Student machines are required.
- **Delivery Options:** This course is available for **onsite private classroom presentation, live online virtual presentation**, or can be presented in a **flexible blended learning format** for combined onsite and remote attendees. Please also ask about our **Self-Paced / Video / QuickSkills or Mini-Camp Flex Hours / Short Course** options.
- **Public Schedule:** This course has active dates on our live-online open enrollment **Public Schedule**.
- **Customizable:** This course agenda, topics and labs can be further adjusted to target your specific training skills objectives, tools, and learning goals. Please inquire for details.

Overview

Tracking issues is a critical component of any project management strategy. JIRA provides a web based single repository for creating, tracking and reporting on feature requests, bugs reported, or managing workflow. **JumpStart to Jira for End Users** is a two-day, lab-intensive course for participants new to Jira, that provides them with a hands-on Jira instance to “learn by doing”. This course provides essential understanding in the practical use of the Jira in an Agile context, with an emphasis on Best Practices and practical job-ready skills. .

NOTE: Students responsible for Jira administration should consider **TTDV7540 JumpStart to Jira for Administrators** as an alternative course.

Learning Objectives

This course is approximately **50% hands-on**, combining expert lecture, real-world demonstrations and group discussions with machine-based practical labs and exercises.

Working in a hands-on learning environment guided by our expert Jira practitioner, students will explore:

- Getting started with JIRA
- Using JIRA for Business Projects
- Using JIRA for Agile Projects
- Issue Management
- Field Management
- Screen Management
- Workflows and Business Process
- Searching and Filtering

Need different skills or topics? If your team requires different topics or tools, additional skills or custom approach, this course may be further adjusted to accommodate. We offer additional Jira, Agile, DevOps, container, and other related topics that may be blended with this course for a track that best suits your needs.

Audience & Pre-Requisites

Attending students should be new to Jira (this is NOT for experienced users), and are required to have a background in basic Enterprise application development. Students should have experience working on project teams (in any capacity):

Related Courses - Jira Training Suite

- TTDV7540 Introduction to Jira for Administrators
- TTDV7541 Introduction to Jira for End Users
- TTDV7543 Introduction to Jira Portfolio
- TTDV7545 Next Level Jira (with Confluence)
- TTDV7612 Introduction to Confluence

Follow-on Courses / Take Next: Our team will collaborate with you to understand your needs and will target the course to focus on your specific learning objectives and goals.

Enhanced Learning Services: Please also ask about our **Pre-Training Class OnRamp & Prep / Primer** offerings, **Skills Gap Assessment Services, Case Studies, Knowledge Check Quizzes, Skills Immersion Programs & Camps, Collaborative Mentoring Services** and **Extended Learning Support & Post Training** services.

Course Topics

Please note that this list of topics is based on our standard course offering, evolved from typical industry uses and trends. We'll work with you to tune this course and level of coverage to target the skills you need most. Topics, agenda and labs may adjust during live delivery based on audience skill-level, needs and participation.

Getting started with JIRA

- JIRA Overview
- Core concepts
- Terminology
- Infrastructure
- Users and Groups
- JIRA roles

Using JIRA for Business Projects

- Overview of Projects
- Project types
- Project screens
- Tasks and task management
- Project Management
- Process Management

Using JIRA for Agile Projects

- Overview of Agile with JIRA (very brief)
- Kanban overview
- Running a project with Kanban
- Configuring agile screen
- resolving an issue

Issue Management

- Overview of Issues

- Working with issues
- Issue cloning
- Time tracking
- Issues and comments
- Tasks and subtasks

Field Management

- Overview of Fields
- Built-in fields
- Custom fields
- Searching
- Configuring JIRA for fields

Screen Management

- Overview of JIRA screens
- Working with screens
- Using screen tabs
- Issue type screens
- associating an issue type screen a with a project
- Customizing JIRA screens

Workflow and Business Process

- Overview of Workflow
- Mapping business processes
- Managing workflows

- Authoring a workflow
- Updating an existing workflow
- Workflow schemes
- Applying a workflow to a project

Searching and Reporting

- Overview of Searching
- Search screens
- Basic search
- Advanced search with JQL
- Working with search results
- Reports
- Dashboards
- Filters
- Gadgets
- Charts

Summary and Best Practices

- Looking back at the "Big Picture"
- JIRA Administration Overview
- Where JIRA fits into the Agile perspective
- JIRA End-User best practices

Course Materials: Each participant will receive a **Student Guide** with course notes, code samples, software tutorials, step-by-step written lab instructions, diagrams and related reference materials and resource links. Students will also receive the project files (or code, if applicable) and solutions required for the hands-on work.

Hands-On Setup Made Simple! Our dedicated tech team will work with you to ensure our ‘easy-access’ cloud-based course environment is accessible, fully-tested and verified as ready to go well in advance of the course start date, ensuring a smooth start to class and effective learning experience for all participants. Please inquire for details and options.

For More Information

All courses can be presented **onsite** or **online**, or in a **combined / flex / blended learning format**, tailored to target your specific audience, needs and learning goals. We also offer focused, flexible **short courses, self-paced learning options, recorded sessions** and more. We train beginner to advanced skills in all areas we cover, and offer **New Hire / Cohort Training, Boot Camps, Skills Immersion Programs, Reskilling Programs, Skills Migration & Transition Programs**, and more. We collaborate with you to ensure all courses are truly targeted to meet your specific needs and learning skills, maximizing your valuable training time, as well as your important budget.

Please also visit our extensive **Public Training Schedule** for training for smaller groups or individuals. Please contact us for course details, **Corporate Rates** and **Special Discount Offers**.

For more information about our dedicated training services, collaborative coaching services, courseware licensing and development services, public course schedule, training management services, partner programs, or to see our complete list of course offerings and special offers please visit us at www.triveratech.com, email Info@triveratech.com or call us toll free at **844-475-4559**. Our pricing and services are always satisfaction guaranteed.

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